

SPECIAL MEETING
Litchfield City Council - City Council Room
April 26, 2018 - 6:30 PM

Mayor O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor O.R. Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Kevin Collins, Jessica Bills and Andy Reynolds.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, City Clerk- Susan Ballinger, Police Chief – Dan Roberts, Deputy Clerk/Treasurer – Lauren Skelly and Assessor Jim Uyl. (arrived at 8:00pm)

Call to the Public- none.

City Manager-2018/2019 Budget Presentation - Manger Terry presented the board with a balanced and surplus budget. Manager Terry went over both revenues and expenditures of each fund with the board. Manager Terry pointed out to the board that the city will be bringing on another full time employee to the Department of Public Works. There was discussion regarding Major and Local Street repairs. Manager Terry gave an explanation of the water and sewer rates. After much discussion it was the consensus of the board to set the public hearing date for the 2018-2019 City of Litchfield Budget.

Set Public Hearing Date for Budget - Councilman Bannick moved to set the public hearing date for May 15, 2018, support by Councilman Reynolds. Motion Carried.

First Reading Ordinance 2018-02 Establishing Salaries for Certain Appointed Officials - Clerk Ballinger gave the first reading of Ordinance 2018-02 with no action required at this time.

Proposal from CHBW& Co., P.C. for Audit and Financial Statement Preparation – Councilman Siebert moved to accept the proposal from CHBE & Co as presented, support by Councilwoman Bills. Motion Carried.

2018-2019 Digital Record Project Proposals From Assessor, Jim Uyl - Assessor Uyl explained the necessity of the new software and what it will do for as far as updating city assessing records and stated it would be about a 3 year project for him to complete the record updates.

Councilman Bannick moved to approve the purchase in amount of \$11,160 of the required software and include the purchase Apex sketching program for the purpose of updating the city assessing records over a 3 year period, support by Councilman Collins. Motion Carried.

Resolution 2018-09 MERS 457 Participation Agreement for City Council Members – Councilman Siebert moved to approve Resolution 2018-09, support by Councilman Collins. Motion Carried.

Adjournment – Councilman Bannick moved to adjourn at 8:30 p.m., seconded by Councilman Bil. Motion carried.