

CHAPTER 292
Parks and Recreation Committee

292.01	Establishment; membership; officers.	292.02	Meetings.
		292.03	Functions.

CROSS REFERENCES

Parks generally - see Mich. Const. Art. 7, Sec. 23; S.U. & P.S. Ch. 1062
 Recreation facilities in home rule cities - see M.C.L.A. Sec. 117.4e
 Sale of park property - see M.C.L.A. Sec. 117.5
 Misapplication of park funds - see M.C.L.A. Sec. 123.67
 Recreation areas in subdivisions - see P. & Z. 1248.15

292.01 ESTABLISHMENT; MEMBERSHIP; OFFICERS.

(a) There is hereby established in and for the City a Parks and Recreation Committee which shall consist of five members, at least one of whom will be a Councilmember, who shall be appointed by the Mayor subject to the approval of Council.

- (b) (1) One-third of the members shall be appointed for a one-year term, one-third shall be appointed for a two-year term, and one-third shall be appointed for a three-year term. The Councilmember shall be appointed for his or her term on Council. Thereafter, successors for each Committee shall be appointed for three-year terms.
- (2) Vacancies on the Committee occurring as a result of unexcused absences shall be filled in the manner provided for making the original appointment. In the case of a member of the Committee appointed for a definite term, such appointment shall be for the unexpired term.

(c) The Committee shall annually select one of its members to act as a Chairperson and one of its members to act as a Secretary. The Chairperson shall preside at all Committee meetings and the Secretary shall keep minutes thereof and submit records to the City Council for review on a timely basis.

(Res. 2000-17. Passed 10-10-00; Ord. 2001-03. Passed 6-11-01; Res. 2005-26. Passed 12-13-05.)

292.02 MEETINGS.

(a) The Parks and Recreation Committee shall meet at least quarterly and as many additional times as are necessary to carry out its prescribed functions. A special meeting of the Committee may be called by any three members, by the Chairperson, by the City Manager or by the Mayor.

(b) All meetings of the Committee shall be open to the public and shall be held in compliance with the Open Meetings Act and all other laws applicable to the conduct of public meetings.
(Res. 2000-17. Passed 10-10-00.)

(c) The office of any member of the Committee shall be declared vacant if such member shall miss two consecutive regular meetings of the Committee unless such absence shall be excused by the Committee Chairperson and the reason therefore entered in the proceedings of the Committee at the time of each absence.
(Ord. 2001-03. Passed 6-11-01.)

292.03 FUNCTIONS.

(a) The Parks and Recreation Committee shall act in an advisory capacity to the Litchfield City Council on all issues involving parks and recreation and shall make recommendations to the City Council to:

- (1) Assist in defining the objectives of public recreation services to be provided by the City of Litchfield;
- (2) Establish a sound fiscal plan to achieve recreational goals and make annual budget recommendations to assist in achieving those goals;
- (3) Provide for an adequate system of recreation facilities and areas, including recommendations relative to the operation of the City's recreation areas and playgrounds, recommendations relative to the acquiring, equipping and maintaining of public land and buildings or other recreational facilities, and the making of recommendations concerning the employment of a Superintendent of Recreation and any assistants;
- (4) Determine the long-range goals of the City with regard to recreation issues; and
- (5) Continually refine and update the formal Recreation Plan.

(b) In addition, the Committee shall provide a communication link between the citizens of the City and its surrounding area and the Litchfield City Council relative to recreation issues and needs.

(Res. 2000-17. Passed 10-10-00.)