

REGULAR MEETING
Litchfield City Council - City Council Room
February 17, 2015 - 6:30 PM

Mayor, Ed Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Edwin Smith, Councilpersons Jessica Bills, Rick Siebert, OR Smith-Mayor Pro-Tem, Dan Efstathiou and Don Bannick.

Absent – Brenda Thomas

Also Present – City Manager- Douglas Terry, Clerk-Susan Ballinger, Treasurer-Jill Pelham, Chief- Dan Roberts, DPW Superintendent-Langhann, and Felix Gonzalez III.

Consent Agenda – Councilman, Siebert moved to approve the consent agenda, seconded by Councilwoman, Bills. Motion Carried.

Call to the Public – None

Public Hearing Gonzalez Group LLC– IFT Application – Mayor, Smith opened the Public Hearing at 6:31pm with no comments or questions Mayor, Smith closed the Public Hearing at 6:32pm.

Resolution 2015-02 IFT Gonzalez Group – Councilman, Bannick moved to adopt Resolution 2015-02, seconded by Councilman, Smith. Motion Carried.

Sewer Credit Request – Jesco Industries – Clerk, Ballinger explained to the board what caused the leak at the factory and it would be staying consistent with past practices to allow a sewer credit. Councilman, Bannick motioned to allow Jesco Industries a sewer credit of \$53.03, seconded by Councilman, Efstathiou. Motion Carried.

Sewer Credit Request – Bennett Adams – Clerk, Ballinger gave the board an explanation of the cause of Mr. Adams leak and after a short discussion amongst board members. Councilman, Bannick motioned to allow Bennett Adams a sewer credit in the amount of \$101.32, seconded by Councilman, Smith. Motion Carried.

2015 GIS Hillsdale County Imagery Update/Partnership – Authorize the City's Participation – Manager, Terry informed the board of Hillsdale County's partnership with the State of Michigan to acquire updated imagery for the county in the spring of 2015. The city's portion as shown on the provided billing chart will be approximately around \$1,514.00. Mayor, Smith stated that he was in favor of 6 inch resolution but if the city had time to maybe find another source to pick up the extra cost even to a 3 inch resolution. After some discussion amongst board members Councilman, Bannick motioned to approve the City of Litchfield participation in the amount of \$1514.00 with Hillsdale County and the State of Michigan for updated GIS imagery from 12 inch resolution to a 6 inch resolution, seconded by Councilman, Smith. Motion Carried.

Resolution 2015-03 – 2014-2015 Budget Amendments- Councilman, Siebert moved to adopt Resolution 2015-03, seconded by Councilwoman, Bills. Motion Carried.

Bills for Approval – Councilman, Bannick moved to approve the bills in the amount of \$53,100.53 and apply to the proper accounts, seconded by Councilman, Smith. Motion Carried.

Police Report – Councilman, Siebert moved to accept the police report as presented and place on file, seconded by Councilman, Smith. Motion Carried.

Public Works Report – Councilman, Smith moved to accept the public works report as presented and place on file, seconded by Councilman, Efstathiou. Motion Carried.

Treasurers Update – Treasurer, Pelham stated her office is coming to the end winter tax collection and she has been making the disbursements. Treasurer, Pelham has also been working on estimates of where the city will end up this year and with that will come the estimating on what next year's budget will bring. The budget will continue to be revised over the next couple of months. Treasurer, Pelham will be giving the board a time line on the budget adoption and once the estimates are in the city manager and she will sit down and look at what areas need improvements in order for the budget to balance.

City Manager's Update – Manager, Terry informed the board that the Litchfield Greens Golf course annexation was approved by the State Boundary Commission and has been forwarded to their director for final approval. This will help square up the city's boundaries since the annexed property is already contiguous to city property.

Correspondence – None

Committee Reports – None

Councilman Concerns- Councilman, Siebert asked if administration if there could be something added to our utility application that will give us a pop up notice on any type of leak suspicion. Treasurer, Pelham stated that the program does give an alert but a leak report must be run in order to see if there are any leaks happening. After some discussion regarding updating the utility system, Manager, Terry stated that our staff would check into the possibility of adding something to alert staff of leaks right away without having to run a report. Treasurer, Pelham stated that the software we use is not as moldable as the city's accounting software and probably not a possibility.

Adjournment – Councilman, Bannick moved to adjourn at 7:00pm, seconded by Councilman, Smith Motion Carried.