

REGULAR MEETING  
Litchfield City Council - City Council Room  
January 20, 2015 - 6:30 PM

Mayor, Pro-Tem Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Councilpersons Jessica Bills, Rick Siebert, OR Smith-Mayor Pro-Tem, Brenda Thomas, Dan Efstathiou and Don Bannick.

Absent – Mayor Edwin Smith

Also Present – City Manager- Douglas Terry, Clerk-Susan Ballinger, Treasurer-Jill Pelham, Chief- Dan Roberts, Admin/ Asst. - Lauren Skelly, DPW Laborer- Mark Schneider.

**Consent Agenda** – Councilman, Siebert moved to approve the consent agenda, seconded by Councilman, Efstathiou. Motion Carried.

**Call to the Public** – None

**Resolution 2015-01 –Establishing 2015 Poverty Exemption Guidelines** – Councilman, Bannick moved to adopt Resolution 2015-01, seconded by Councilman, Siebert. Motion Carried.

**Bills for Approval** – Councilman, Bannick moved to approve the bills in the amount of \$58,531.78 and apply to the proper accounts, seconded by Councilwoman, Bills Motion Carried.

**Police Report** – Councilman, Siebert moved to accept the police report as presented and place on file, seconded by Councilwoman, Bills. Motion Carried.

**Public Works Report** –Councilman, Bannick moved to accept the public works report as presented and place on file, seconded by Councilwoman, Thomas. Motion Carried.

**Treasurers Update** – Treasurer, Pelham stated that she will hold off on budget amendments until February's meeting to see what weather the city have over the next few weeks which will allow better projected costs/estimates. The quarterly reports are on track of where they usually are at this time of the year and stated she is willing to answer any questions from the board.

**City Manager's Update** – Manger, Terry stated that Mark Schneider is now identified by the State of Michigan as the operator in charge of the water system for the City of Litchfield; Mark has accomplished all the training required by the State of Michigan. Also, public works department has starting taking down the Christmas decorations in downtown.

The city will be starting the process with the Saw Grant which this is the grant that will access the city's sanitary and water systems. When the process is done the city will have a GIS mapping system and all the blue prints will be available on a tracking information system and in the future any water main breaks will be easily identified on the computer.

The city's budget process will begin soon and the staff doesn't foresee a lot of changes. Legislators have an up incoming election in May which is asking for a (.01) one cent sales tax increases which will be dedicated to roads and how this will be delegated on a local level we have no idea. Manager, Terry stated that he has received some complaints on some of our local streets that need to be fixed, so we are waiting to see what happens in May.

Councilman, Smith asked about what the radio stated in regards to the City of Hillsdale not renewing their current City Manager, Linda Brown's contract. Manager, Terry explained some provisions of Mrs. Brown's contract to the board one being the renewal section of her contract and in the current situation Hillsdale's Attorney advised Hillsdale Council Board Members to exercise their option of notifying Mrs. Brown that Hillsdale City has no intention of renewing her manager's contract at this time. Mrs. Brown can re-apply for this position if she chooses to do so. As for now Manager, Terry (Interim, City Manager for Hillsdale) has been instructed to start listing the position in the MML and the International City Manager's Association for a new Hillsdale, City Manager.

**Correspondence –**

**Committee Reports – None**

**Councilman Concerns- None**

**Adjournment –** Councilman, Bannick moved to adjourn at 6:42pm, seconded by Councilwoman, Bills Motion Carried.