

REGULAR DDA MINUTES

July 18, 2018

5:00 PM

Jack Smith called the meeting to order at 5:08 p.m.

Present: Chairman Jack Smith, Teresa Bonifield, Jessica Bills, and Mayor O.R. Smith

Absent: Tom Sawdey and Ed Smith

Also Present: City Manager – Doug Terry and Deputy Clerk/Treasurer – Lauren Skelly

Approval of Minutes – O.R. Smith moved to approve the minutes of the May 16, 2018 Regular Meeting, seconded by Jessica Bills. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – O.R. Smith moved to approve the financial reports as presented, seconded by Teresa Bonifield. Motion carried.

Call to Public: None

Mini Grant Applications – Jack Smith stated there were three Mini Grant Applications received this year. Applications were received from Gregg Laatch, Karim Healthcare, and County National Bank. Teresa Bonifield moved to approve all of the applications as presented, seconded by O.R. Smith. Motion carried.

TJ Jordan Loan – Jack Smith stated that Mr. Jordan no longer needs the \$5,000.00 Revolving Loan that DDA approved at the last meeting. O.R. Smith moved to rescind the motion from the previous meeting approving a Revolving Loan in the amount of \$5,000.00 to TJ Jordan, if needed in the future Mr. Jordan can reapply, seconded by Jessica Bills. Motion carried.

Sweet Corn Days Festival Donation – Jack Smith asked the board to consider donating \$500.00 to the Litchfield Sweet Corn Days Festival. O.R. Smith moved to approve the donation of \$500.00 to the Litchfield Sweet Corn Days Festival, seconded by Teresa Bonifield. Motion carried.

Bills for Approval – Teresa Bonifield moved to approve the bills for approval check to Colten Tefft for sign improvement reimbursement in the amount of \$300.00, seconded by O.R. Smith. Motion carried.

Manual Checks – O.R. Smith moved to approve the manual checks that totaled \$132,296.02, seconded by Jessica Bills. Motion carried.

Discussion was held regarding the BP Gas Station. City Manager, Doug Terry, stated that it has been purchased and will soon be a Sunoco station.

Discussion was held regarding the pool ad. Jessica Bills questioned why the DDA was paying for an advertisement for the pool. City Manager, Doug Terry stated that he and Deputy

Clerk/Treasurer, Lauren Skelly can make sure the advertisement runs in the Homer Index and the General Fund will pay for the ad.

Updates were given by Jack Smith regarding Hawthorn Heights and the old Elementary school.

Adjourn – O.R. Smith moved to adjourn at 5:27 p.m., seconded by Jessica Bills. Motion carried.