

REGULAR MEETING  
Litchfield City Council - City Council Room  
June 16, 2020 at 6:30 p.m.  
WEBEX VIDEO/PHONE CONFERENCE

Mayor O.R. Smith called the meeting to order at 6:30 p.m.

Roll Call: Present – Mayor Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Andy Reynolds, Kevin Collins and Jessica Bills.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Clerk – Susan Ballinger, Police Chief – Dan Roberts, DPW Supervisor- Tony Langhann, Deputy Clerk/Treasurer – Lauren Skelly, HCC- Julie Games and Andy Welden.

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda and place on file, seconded by Councilwoman Bills. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Call to the Public** – None

**Adoption of Resolution 2020-10 – Approve 2019-2020 Budget Amendments** – Councilman Siebert motioned to approve Resolution 2020-10, supported by Councilman Collins. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Adoption of Resolution 2020-11 Set July Board of Review Date** – Councilman Bannick moved to adopt Resolution 2020-11, supported by Councilman Siebert. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Approve Mayor and City Manager to Sign Audit Engagement Letter** – Councilman Bannick moved to allow the Mayor and City Manager to sign the Engagement Letter with CHBW, supported by Councilwoman Bills. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Discuss/Approve BS&A Proposal: 3<sup>rd</sup> Party Meter Reading Consulting for Beacon Meter** – Councilman Reynolds moved to approve the proposal for the amount of \$1000.00 for Meter Reading Consulting, supported by Councilman Collins. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Discuss/Approve Blacks Forklift Quote for Steiner Repairs** – Councilman Siebert moved to approve the estimate of \$1954.06 for Steiner repairs, supported by Mayor Smith. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Discuss Curb Side Pick Up in the Fall** – After discussion amongst board members, Councilman Collins moved to have Litchfield City Wide Curbside Pick Up on Saturday, September 12, 2020, supported by Councilman Siebert. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Review Attorney's Response on Assessing District** - Manager Terry stated that the possibility of forming a partnership with Litchfield Township and Scipio Township for an Assessing District would be impossible according the City Charter. Our city attorney has sent a written response that is included in your packet that states in order to change the City Charter it would take a vote of the people and the process to do a Charter change would be very expensive for the city. After further discussion is was consensus of the board members to follow our attorney's opinion.

**Bills for Approval** – Councilman Bannick moved to approve the bills in amount of \$39,346.62 and charge to proper accounts, supported by Councilwoman Bills. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Police Report** – Councilman Bannick moved to approve the police report as presented and place on file, supported by Councilman Collins. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Public Works Report** – Councilman Siebert moved to accept the public works report as presented and place on file, supported by Councilman Reynolds. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

**Treasurers Update** – Treasurer Barrett informed the board that she is working on putting together summer tax bills and that she would like to put a notice with the tax bill to inform residents that their water bills are and have been being estimated due to equipment failure. This would allow residents to apply extra dollars towards their bills or even read their own meter and give that read to the city office to receive an actual bill.

It was consensus of the board members to have the City issue a notice to the residents regarding the estimated water bills and to also put it on the City's website and have it announced on WCSR.

**City Manager's Update** – Manager Terry stated that the Mill Street storm sewer is about complete. Belson will be around Wednesday depending on weather.

**Correspondence** – None

**Committee Reports** – None

**Call to the Public** - Julie Games informed the board that the County Building is open and there are screeners at all the buildings and their in-person meeting is Tuesday, June 23<sup>rd</sup> at 9:00 p.m.

Andy Welden informed the board that he is seeking to be our Representative in the 58<sup>th</sup> District.

**Councilpersons Concerns** – Councilman Collins asks about the message of WebEx starting to charge for services on July 1<sup>st</sup>, Clerk Ballinger stated that yes WebEx will begin to charge in July or limit our meeting times to 50 minutes or less. Clerk Ballinger stated that she is hopeful to have a regular in person meeting for July but if not, there is another option for call in meeting that is free of charge.

Councilman Bannick stated that he wanted it known that the City of Litchfield will not support defunding of our police department.

Mayor Smith asked when will the city office be opening. Clerk Ballinger stated that the office is currently open by appointment and that city administration has been discussing opening back up to the public and have been working on how to comply with the new rules of how customers will enter and exit the building. We are looking at July 1<sup>st</sup> and we will issue a statement in the local paper letting residents know of the opening date.

Clerk Ballinger reminded the board that there will be three council seats are up for re-election this year and petitions are available on June 22, 2020.

**Adjournment** – Councilman Siebert moved to adjourn at 7:15 p.m., supported by Councilman Bannick.

Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion Carried.