

REGULAR MEETING
Litchfield City Council - City Council Room
September 17, 2013 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Edwin Smith, Councilpersons Jessica Bills, Rick Siebert, Don Bannick, OR Smith and Greg Chapman.

Absent – Brenda Thomas

Also Present – City Manager- Douglas Terry, Clerk-Susan Ballinger, Treasurer-Jill Pelham, Chief, John Michelin DPW Supervisor-Tony Langhann, Admin/ Asst.- Lauren Skelly, and Doug Skelly.

Consent Agenda – Councilman Siebert moved to approve the consent agenda, seconded by Councilman Chapman. Motion Carried.

Call to the Public – None

Appoint Dan Efstathiou so the Planning Commission- Councilman, Seibert moved to appoint Dan Efstathiou as a member to the Planning Commission board, seconded by Councilman, Smith. Motion Carried

Re-Appointment Compensation Commission - Councilman, Bannick moved to re-appoint Vena Wade to the Compensation Commission, seconded by Councilman, Smith. Motion Carried

Approval for Mayor to sign Engagement Letter for 2012-2013 Audit - Councilman, Smith moved to authorize Mayor, Smith to sign the engagement letter for the 2012-2013 audit, seconded by Councilwoman, Bills. Motion Carried.

Approval for Revised Resolution 2013-13 Establishment of Plant Rehabilitation Industrial Development District- Councilman, Bannick, moved to accept revised Resolution 2013-13, seconded by Councilman, Chapman. Motion Carried.

Bills for Approval – Councilman, Bannick moved to approve the bills in the amount of \$289,099.07 and charge to the proper accounts, seconded by Councilwoman, Bills. Motion Carried.

Police Report – Councilman, Siebert moved to accept the police report and place on file, seconded by Councilman, Chapman. Motion Carried

Public Works Report – Councilman, Siebert moved to accept the public works report and place on file, seconded by Councilman, Chapman. Motion Carried

Treasurers Update – Treasurer, Pelham stated that the property tax collection for the summer went well and that she only has about five personal property taxes to collect. All the disbursements have been made to the taxing units from the summer tax collection. Treasurer, Pelham is currently still working on booking assets for labor and equipment and finishing the closure of the books.

City Manager's Update – Manager, Terry stated that last Monday the rain event that hit the city reported that over 6 inches of rain, which created a considerable amount of flooding. When an area received that amount of rain fall in a short amount of time it will create flooding. Both Burn's auto repair and Shaw's auto received a substantial amount of damage. The city has also received six reports of flooded basements and at 7:30am we followed the fire department up to the school. The fire department are the real hero's of helping our community and at one point their department had four trucks out drafting water. By noon that day most of the water had receded. Also, I would like to clarify that when storm sewers are put in the rule of thumb is to always design by averages. But the type of rainfall the city received we could have had sewers three times the size and it would not have made alot difference. So the point I'm making is that the storm sewers functioned fine and the public works

department keep them clean and clear. One of the problems we have is when residents mow their lawns and the grass will build up in the catch basins. So with that being said, I want to thank the police, public works, city staff and the fire department for their hard work. Secondly, we are going to replace some sidewalk on N. Chicago Street. Third, the city is retrieving some proposals to do some striping on some major streets which should be striped because they are major streets one being East Street and the other on Stock Street. The city will follow the criteria set by MDOT for major streets. Also, the city staff and a local contractor have been working on the council room and the kitchen. The city is getting ready for fall. Manager, Terry stated that he has Walt Adams chasing some badgers that were seen up by the school. Also, the city has a couple sheds on some properties that will need to come down. I would like the Mayor to take a look at them and proceed to have them taken down.

Committee Reports – None

Councilman Concerns – Councilman, Siebert stated he has noticed that on some corners the grass is growing tall and he don't know why the residents aren't mowing the corners. Manager, Terry stated he has spoken with one resident that didn't realize that it was his responsibility to mow once the new curbing went in and some the others are vacant homes. The city will end up contracting someone to mow the lawns.

Chief, Michelin stated that our city manager is always giving the city staff and workers praises and pats on the back, but you don't see too many city manager's out hauling fire hoses during flood situations. Or picking up debris out of city roads to help cars pass. And you don't see too many city manager's beat me into the office on Friday, Saturday, and Sundays doing doors. So we need to give Mr. Terry a pat on the back too.

Correspondence –

Adjournment – Councilman, Chapman moved to adjourn at 6:50pm, seconded by Councilman, Siebert. Motion Carried